

Konica Minolta Bizhub iSeries: Print, Scan and Save – External Memory

This guide will cover how to print, scan and save documents with External Memory (USB)

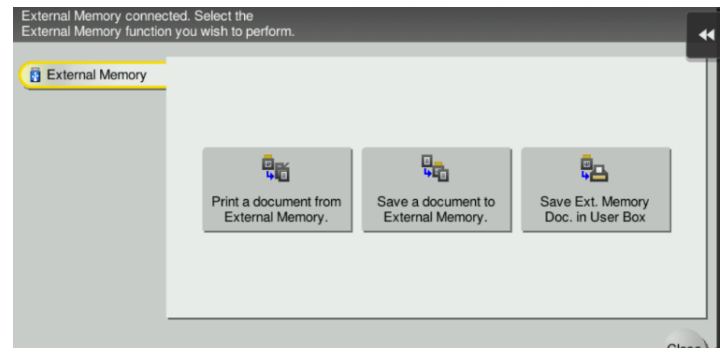
Enable External Memory:

1. Go to **Utility** → **Administrator** → **System Settings** → **User Box Settings** → **External Memory Function Settings**.
2. Set all 3 settings to **ON** (Default: OFF)
 - **Save Document**
 - **Print Document**
 - **USB to User Box**

Print, Scan and Save – External Memory

1. When a USB is plugged into the machine, a menu will pop up. There are 3 options:

- **Print a document from External Memory**
- **Save a document to External Memory**
- **Save Ext. Memory Doc. In User Box**



2. **If printing a document from External Memory:**

- Select Document → Select **Print** → Apply basic settings or select Applications to see more settings → Select **Start** to Print.

If scanning (saving) a document to External Memory:

- Place document in feeder or on glass → Apply basic settings or select Applications to see more settings. Change file name if necessary → Select **Start** to Send.

If saving External Memory document in User Box:

- Select document → Select **Other** → **Save in User Box** → Select user box → Apply basic settings or select Applications to see more settings. Change file name is necessary. → Select **Start** to Save.