

## Konica Minolta iSeries: Reporting and Clearing User Authentication and Account Track Totals

This guide will go over how to print reports and clear code totals for User Authentication and Account Track.

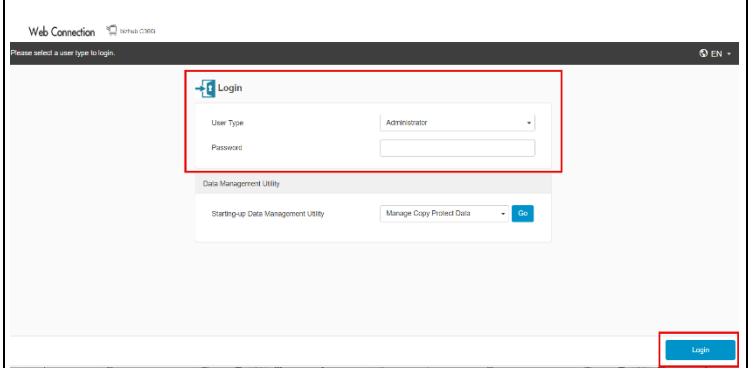
**Print Reports:** Open the Web Connection

**Option 1:** Open a web browser then enter the **IP address** of the machine.

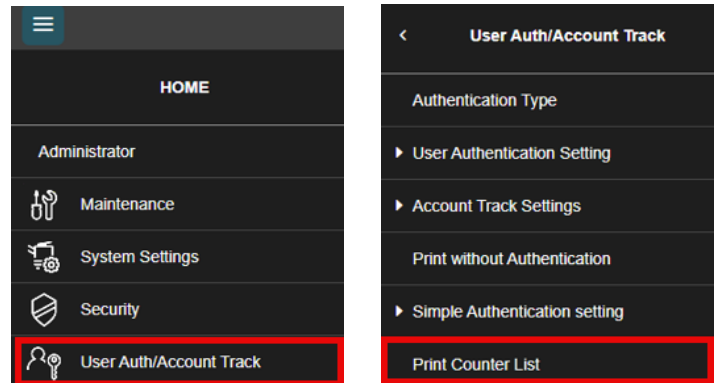
**Option 2:** From the Print Driver, select **Printer Information**.

\*Tip: Bookmark this page for future use.

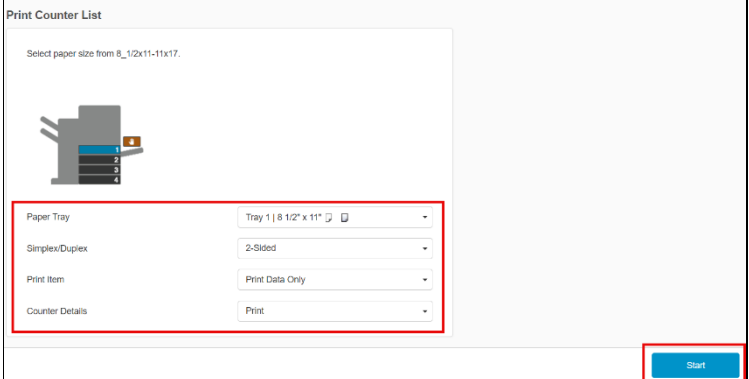
1. Select **Administrator** from the drop down. Enter the Administrator password and select **Login**.



2. Select **User Auth/Account Track**.
3. Select **Print Counter List**.



4. Pictured are the recommended settings, but changes can be made by clicking on the drop down menus. Press **Start** in the lower right corner to print report.



**Clear Counters:** Must be done at the machine

<p>1. From the home screen, Select <b>Utility</b> → <b>Administrator</b>. Log in using password.</p>	
<p>2. Select <b>User Auth/Account Track</b> → <b>Account Track Settings</b> or <b>User Authentication Settings</b>.</p> <p>3. Choose <b>Account Track Counter</b> or <b>User Counter</b>.</p> <p>4. At the lower right corner of the screen, select <b>Reset All Counters</b>.</p>	