# LOFFLER TECHNOLOGY TO POWER SUCCESS

### Konica Minolta iSeries: Reporting and Clearing User Authentication and Account Track Totals

This guide will go over how to print reports and clear code totals for User Authentication and Account Track.

Print Reports: Open the Web Connection

Option 1: Open a web browser then enter the IP address of the machine.

**Option 2**: From the Print Driver, select **Printer Information**.

\*Tip: Bookmark this page for future use.

1.	Select <b>Administrator</b> from the drop down. Enter the Administrator password and select <b>Login</b> .	Web Connection Contractions     Prices select a user type to logits     Image: Contraction of the type to logits     Image: C			
2.	Select User Auth/Account Track.			< User Auth/Account Track	
3.	Select Print Counter List.	HOME     Administrator     Image: System Settings     Image: Security		Authentication Type   > User Authentication Setting   > Account Track Settings   Print without Authentication   > Simple Authentication setting   Print Counter List	
4.	Pictured are the recommended settings, but changes can be made by clicking on the drop down menus. Press <b>Start</b> in the lower right corner to print report.	Print Counter List Select paper size from 8 Select paper size from 8 Paper Tray Simplex/Duplex Print item Counter Details	8_12x11-11x17.		

#### ©2024 Loffler Companies

MN: St. Louis Park; Duluth; Mankato; Rochester; St. Cloud; Willmar; Grand Rapids; Thief River Falls | WI: Eau Claire; La Crosse; Green Bay IA: Sioux City; Spencer | NE: Norfolk | ND: Fargo; Grand Forks | SD: Aberdeen; Sioux Falls



## LOFFLER TECHNOLOGY TO POWER SUCCESS

### Clear Counters: Must be done at the machine

1.	From the home screen, Select <b>Utility</b> → <b>Administrator.</b> Log in using password.				
2.	Select User Auth/Account Track →				
	Account Track Settings or User Authentication Settings.	=			Q x x
		< Account Track Settings	Account Track Co	ounter	
3.	Choose <b>Account Track Counter</b> or <b>User Counter</b> .	Account Track Registration	Account Track Cour	nter	
		Account Track Counter Search by number. 1-50 - Co			
					Detail
4.	At the lower right corner of the screen, select <b>Reset All Counters</b> .	and the second second	No.	Account Name	
			1	CG	
			2	55	
			3	•	
					Reset All Counters

